

## Jobs d'été USA 2012

Entretiens par Skype le **jeudi 9 février 2012** avec l'employeur ci-dessous

Date limite de reception de dossiers pour les entretiens avec cet employeur : le vendredi 3 février 2012

Dossier d'inscription :

[http://www.aquariusabroad.org/assets/files/programs/jobs\\_usa/Aquarius\\_Jobs\\_USA\\_Pack\\_Liberte\\_Placement.pdf](http://www.aquariusabroad.org/assets/files/programs/jobs_usa/Aquarius_Jobs_USA_Pack_Liberte_Placement.pdf)

---

### THE ADMIRAL'S INN

Ogunquit, Maine

[www.theadmiralsinn.com](http://www.theadmiralsinn.com)

Thank you for your interest in working at The Admiral's Inn this summer! Before securing a job with us we would like to share some important information.

#### ABOUT THE ADMIRAL'S INN

Originally called "The Playhouse Inn", then "The Post Road Inn", The Admiral's Inn is Ogunquit's oldest Bed and Breakfast, and has been operating as an Inn for nearly 50 years!

Now Ogunquit's finest private resort, the historic Admiral's Inn is unique to this coastal town. It was the original stagecoach stop on route to and from Boston, and the home away from home of many famous artists, film and theater performers!

Located just 400 yards south of the center of the village, The Admiral's Inn is just a short 3 minute walk into town, and about a 3 - 5 minute walk to the entrance of Marginal Way, which leads to Perkins Cove. You can walk to the main beach, restaurants, theater, and shopping.

#### JOB DESCRIPTION

We are hiring 3 front desk clerks, 6 housekeepers, and 1 bartender (10 total; 4 females, 6 males). Friend groups of 2 are okay, but couples are not. All students must have an English level between 8-10, as they will be speaking with guests.

*Students must be dependable, willing to learn and fluent in English!*

All positions will pay \$8/hour plus the option to make tips and bonuses.

**Front Desk Clerk:** Answering phones, taking reservations, checking guests in and out, answering questions, dealing with U.S. currency and being friendly with customers.

**Housekeeping:** Housekeeping may include but is not limited to cleaning rooms, vacuuming, changing linens and towels, making beds, cleaning bathrooms, doing laundry, etc. The use of chemical cleaning products is required. You must also be strong enough to lift mattresses to tuck in linens.

**Bartender:** serving drinks at the bar, cleaning the bar area.

*You may be asked to assist in other areas at your employer's request so please be flexible.*

#### UNIFORM

You will be expected to maintain a neat and clean appearance at all times. Your employer will provide your uniform, but you must supply your own shoes.

#### WORK DATES

4 females: June to October, some who can stay until October 15<sup>th</sup>

6 males: 1 in mid-May, 5 1<sup>st</sup> or 2<sup>nd</sup> week of June, working for 4 months, some to October 15<sup>th</sup>



## **WORK HOURS**

You should expect a varying schedule and must be able to work different shifts each week. You will work a minimum of 32 to 40 hours per week.

## **HOUSING**

Housing will be provided onsite for \$85 per week per person and will be deducted from your weekly paycheck (there is no option for staying offsite). There is a 2 week deposit (first and last week's rent) that is refundable at the end of employment barring no damage to the rooms or company property. You will be sharing a room at the inn with another international student. You will have access to a common kitchen and Internet access. There are typically 3 rooms with a shared bath "dorm style" and another 2 rooms usually as dedicated "girls" rooms with a private bathroom.